SREE NARAYANA COLLEGE, KOLLAM

Affiliated to University of Kerala
NAAC Re-Accredited with 'A+' Grade

GUIDELINES FOR COLLEGE UNION ELECTION (2023-2024) UNDER PARLIAMENTARY SYSTEM

Election to college union shall be held strictly in accordance with the orders of Honorable Supreme Court of India, Honorable High Court of Kerala, J. M. Lyngdoh Committee Recommendations and the schedule issued by the University of Kerala, Trivandrum. The Vice-Chancellor has ordered to conduct the College Union Election 2023-24 in the Colleges affiliated to the University of Kerala on **24/11/2023**.

The schedule of College Union election is given below.

1	Date of Notification of Election	10.11.2023 Friday	
2	Date of Publication of Electoral Roll	13.11.2023 Monday	
3	Last date & hour for effecting addition, deletion, alteration or correction in the electoral roll.	14.11.2023 Tuesday	
4	Last date and hour for receipt of nominations	16.11.2023 Thursday	2.00 p.m.
5	Date and hour for scrutiny of nominations	16.11.2023 Thursday	2.05 p.m. onwards
6	Date of Publication of the list of valid Nominations	16.11.2023 Thursday	
7	Date and hour for withdrawal of candidature	20.11.2023 Monday	11.00 a.m.
8	Date of publication of the final list of candidates	20.11.2023 Monday	
9	Date and hour for polling of votes	24.11.2023 Friday	10.00 a.m. to 1.00 p.m.
10	Date and hour for scrutiny and counting of votes	24.11.2023 Friday	2.00 p.m. onwards

Detailed criteria and eligibility for students who wish to contest in the College Union election is published in the **College Notice Board**. The format for nomination to contest in college election is published in **College Notice Board** or is also available with the **Returning Officer**.

Election shall be held in two phases by using secret ballots in each phase, if necessary.

PHASE 1

- Class representatives from each class shall be elected through secret ballots. The polling in the Phase 1 shall be held from 10 a.m. to 1 p.m. on the polling day. Printed ballots can be used for polling. Students can **use only blue or black ball pen** given by the Polling Officer during election. Corrections, erasions, tampering, writing and using a pen other than that given by the Polling Officer shall lead to the invalidation of that ballot.

- One boy and one girl (total two) will be elected from a mixed U.G class. It can be two girls, but never be two boys in a mixed class. One boy or a girl will be elected from a P.G. class.

PHASE 1I

- The election to college union consisting of (1) The Chairman (2) The Vice Chairman (3) The General Secretary (4) The Councillor(s) to the University Union Office Bearers (5) The Editor of the College Magazine (6) The Arts Club Secretary (7) The Secretary for Sports (8) One member representing the students of each year (9) Two members elected by the lady students of the College (10) One member representing the students belonging to the Scheduled Castes or Scheduled Tribes will be held in PHASE II on the same day at 2 pm.

GENERAL INSTRUCTION:

- Every nomination shall be in the prescribed form and shall be duly proposed, seconded and consented by only those students whose names are in the **electoral roll** and as per the eligibility criteria for the candidates set by the University of Kerala.

- *College ID card is mandatory to vote in the college union election. No other ID cards will be accepted in the election process. Students with college ID card but not in the electoral roll are also not eligible for voting.*

- The nominations should be presented to the Returning Officer by the candidate in person along with the proposer and the seconder. All the three persons must bring their College Identity card while filing nominations.

- **AGE CRITERIA**: UG- between 17 & 22 years; PG-up to 25 years; Research students- 30 years. The candidate must have a minimum of **75% attendance** with **no previous criminal records**. The candidate should in no event have any **academic arrears** in the year of contesting the election. Candidates must produce any government approved original ID cards before HOD or Tutor to prove the age.

Dr. P. Nikhil Chandra   **Dr. S. V. Manoj**

 (Returning Officer)   **(Principal)**

Kollam

10/11/2023